

Meeting Held Wednesday, May 5, 2021**Start Time: 1pm****End Time: 1:30pm****Location: Agronomy Lunchroom****Manager: Connie Rose****Next Meeting: Wednesday, June 2, 2021 @ 1pm in the Agronomy lunchroom****Attendance:****Agronomy – Matt, Angus****Horticulture – Amelia****Tennis - Fred****Golf**

- 1. Golf Shop – Evan - did not attend**
- 2. Golf Services – Jason – did not attend**
- 3. Course Marshals – Ken**
- 4. On Course Service – Summer - did not attend**

Agronomy Updates:

- Continuing with the same COVID-19 protocols as were implemented last month
- First Aid Attendants will carry first aid kits with first aid forms included
- Have not completed painting safety lines inside the mechanic bay or on the golf course
- Employees reminded to utilize the kickstand on the hood of their vehicles while checking oil to prevent the hood from falling onto them
- Employees reminded to use applicable PPE for any equipment they may be using, i.e. Ear protection, steel toe boots, hard hats
- With hot weather approaching, employees are reminded to take precautions including staying hydrated and using sunscreen
- A new employee who is scheduled to start work next week is currently quarantining after their move from Ontario and following COVID-19 protocols

Horticulture Updates:

- An incident in the month of April involved an employee tripping and landing on their shin. A first aid report was completed, and they have fully recovered. No missed work.
- A second incident occurred in April in which one employee accidentally struck the hand of another employee with a shovel. A first aid form was completed, and they have fully recovered. No missed work.

Golf Shop Update:

- No incidents or accidents in April

Golf Services Update:

- No incidents or accidents in April.

Course Marshals Update:

- No incidents or accidents in April.

On Course Service Update:

- No incidents or accidents in April.

Tennis Updates:

- In the month of April, a tennis employee had their foot injured while the tennis bubble was being taken down.

All Departments:

- Hot weather approaching: all departments reminded to wear sunscreen, hats, and stay hydrated
- All staff reminded to drive slowly in the agronomy yard and backroad to reduce dust
- PAs are often not scheduled lately; all departments note this reduced presence of employees on the course. Special note for Agronomy: Sometimes no one working at the starters, be aware golfers may be on course prior to their scheduled tee times
- The AED at the tennis bubble is now located in the tool storage shed next to the courts. This is unlocked by tennis employees from 7am-9pm. Agronomy works outside these hours and needs access to the key that unlocks this
- Department inspections scheduled for Horticulture, Agronomy, Tennis - Angus
- Plan to provide a refresher for those with first aid certifications- last Thursday of each month in agronomy lunchroom, review some scenarios and how to proceed in providing first aid care
- All departments must update the K-drive under Occupational Health & Safety- which seasonal staff possess first aid certifications?