

1. August 2023 meeting information

- a. Meeting – email updates only.
- b. Location -n/a
- c. Manager: Connie Rose
- d. Next meeting for the month of September 2023 will be email updates only.
- e. Summary submitted for August 2023 meeting.
 - a. Agronomy – Doug
 - b. Horticulture – Sue
 - c. Golf operations:
 1. Golf Shop – Jordan
 2. Golf Services – nothing submitted.
 3. Course Marshals – Jordan
 - d. F & B On Course Service – nothing submitted.
 - e. Tennis – Fred
 - f. BMAC – Eve
 - g. Maintenance workshop -n/a

2. August 2023 Department Updates

- a. Agronomy – One worker had small cut on finger after starting backpack blower, used water to rinse area, no missed time, no medical attention. Monthly summary submitted.
- b. Horticulture - Nothing to report. Monthly summary submitted.
Note: July 2023 Horticulture has two items that were missed, they are added in Augusts 2023 - two incidents involving Toro utility vehicles.
#1 first aid record - toro was parked in the service yard located in the main throughway of service traffic. It did not have a key in the Toro. Worker manually pushed the Toro to the side and felt pain in lower left side of back. No missed time or medical attention.
#2 incident report - toro was in use, driving down the hill from the comfort 10 MTN station, to Champions Way, worker heard unusual sound, stopped toro to look for issues. Nothing visible, worker continued driving. The toro stopped working on Champions Way, oil leaking from utility vehicle and then it was noticeable the tire was not in the correct position. No missed time, no medical attention.
- c. Golf Operations:
 1. Pro Shop – one worker hurt hip reaching for Moneris machine. Incident and hazard report filled out. First aid record completed. EIIR, 6a and form 7 completed. Missed time. Worker has returned to work. Monthly summary submitted.
 2. Golf Services Update: monthly summary not submitted.
 3. Course Marshals Update – Nothing to report. Monthly summary submitted.
- d. F & B Update: monthly summary not submitted for any areas of business.
 1. Members lounge and take out window (TOW)

2. On course beverage cart service applicable to both Mountain and Valley courses
 3. Comfort 10 Mountain Course
 4. Comfort 11 Valley Course
 5. Lift Coffee and Juice bar
 6. Lift Pool Side Bar and Grill
 7. Hub storage area
- e. Tennis Updates -nothing to report. Monthly summary submitted.
- f. BMAC - nothing to report. Monthly summary submitted.
- g. Maintenance workshop – n/a

3. Department inspections to be completed October 2023

- a. Agronomy – October 2023
- b. Horticulture – October 2023
- c. Golf operation:
1. Pro Shop – next scheduled inspection October 2023
 2. Golf services – next scheduled inspection October 2023
 3. Course marshals – next scheduled inspection October 2023
- d. Food and beverage – next scheduled inspection October 2023 to follow up on Andys response. Open business.
- e. Tennis – next scheduled inspection October 2023
- f. BMAC facility - next scheduled inspection October 2023
- g. Maintenance workshop - next scheduled inspection October 2023

4. Follow up required due before April 1, 2023, meeting – open business

-Motorola radios. Concern has been brought to the OHS committee regarding radio communication. As a result of this concern, we need to know what departments have Motorola radios? How many Motorola radios per department AND what channels are scheduled on these radios. This was due April 1, 2023.