

1. February 2023 meeting

- a. Meeting held in person Wednesday March 1, 2023.
- b. Location Agronomy lunchroom.
- c. Manager: Connie Rose
- d. Next meeting for the month of March 2023. Held in person Wednesday April 5, 2023.
1:00 pm in Agronomy lunchroom.
- e. Attendance for February 2023 meeting.
 - Agronomy –Doug, Matt
 - Horticulture – Connie, Sue
 - Golf front end operations:
 - Golf Shop – Jordan
 - Golf Services – did not attend
 - Course Marshals – Jordan
 - F & B On Course Service – did not attend
 - Tennis – Fred
 - BMAC – did not attend

2. Department Updates

- a. **Agronomy:** two first aid records completed, both due to back strain. One digging irrigation trench, one cutting broom. Both returned to work on light duties. Monthly summary submitted.
- b. **Horticulture:** one first aid record completed, worker was pruning wild roses and scratched arm, Benadryl was given and worker returned to work. Monthly summary submitted.
- c. **Golf Shop:** one incident report and one first aid record filled out due to a sign that fell on workers head. Ice applied and returned to work. Monthly summary submitted.
- d. **Golf Services Update:** Nothing to report. Monthly summary not submitted.
- e. **Course Marshals Update:** Nothing to report, monthly summary submitted.
- f. **F & B On Course Service Update:** Nothing to report, monthly summary submitted.
- g. **Tennis Updates:** Nothing to report, monthly summary submitted.
- h. **BMAC:** Monthly summary not submitted.

3. Department inspections

Pro shop – Next inspection May 2023.

Golf services – Next inspection April 2023.

Starters and marshals – Next inspection May 2023.

Food and beverage

- Members lounge – Next inspection March 2023. Follow up on installation of fire extinguisher. Completed – Scott Walker.
- Comfort station 10 mountain course – Next inspection April 2023.
- HUB storage area –Next inspection April 2023.
- On-course service - Next inspection April 2023.
- BMAC kitchen worker - Next inspection April 2023.

Agronomy – Next inspection March 2023.

Horticulture – Next inspection March 2023.

Tennis – Next inspection May 2023.

BMAC – Next inspection May 2023.

Maintenance workshop – Next inspection March 2023.

4. Follow up required before April 1, 2023, meeting

-Jordan to follow up on locating the fire extinguisher for golf services, coordinate with Scott Walker to install once found.

-Matt possibly adding Andy and Maddie from F & B to the 'course update' email list, so their team can be made aware of Agronomy cultural applications, weather updates and any other details Agronomy sends out.

-Horticulture checking and replacing hard hats if expired.

-All departments take inventory and report back to OHS committee April 5th, as to how many Motorola Radios are assigned to each department. In addition, we would like to know the channel assignment for each radio. Please ask if you need more explanation on this.

-All departments looking into the use of using uniforms as a way of identifying workers compared to guests and members. Standard Bear Mountain logo uniforms, consistency within each department.

-Agronomy updating all chainsaw safety hard hat kits.

-Golf services looking into the possibly of using earpieces for radio use.