

## **Ecoasis Resort & Golf**

### **July 2020 OHS Meeting Minutes**

#### **Meeting Held August 5, 2020**

**Manager: Connie Rose**

**Associates: Amelia, Gus**

**Tennis, Marshals and Golf did not attend**

**Start Time: 1pm**

**End Time: 2pm**

**Location: Agronomy Lunchroom**

#### **Agronomy Updates:**

- Exterior lighting at Agronomy building will be kept off during the day to prevent overheating & resulting damage
- Lights inside the Agronomy building must be left on during the day
- Lightbulb over microwave in lunchroom was changed but the cover was not- this should be replaced so we can see if it begins to melt again
- Equipment in Agronomy yard is regularly being moved around- continue to drive with caution and expect things to be in unusual places
- Team is doing 360 checks on vehicles at beginning of each day
- Few employees have been off work with non-work-related injuries and headaches
- Team is reviewing safe working practices and prevention of heat exhaustion in their weekly meetings
- Employee that was previously off due to a hand injury is now back part-time with a return to work program
- Department got new radios for their foremen and spray techs
- No vehicles or equipment allowed to park in front of the fire hydrant in the Agronomy yard
- Working alone procedure has been developed for mechanics who work later than rest of the team
- Employees must improve their sanitization routine in the lunch room

#### **Horticulture Updates:**

- Developed a summarized fire safety plan for the department

- Moved all jerry cans out of the enclosed seacan to an outdoor location. Awaiting a permanent enclosure for all jerry cans - coming Aug 10.
- Updated jerry can nozzles to the auto-closing type to prevent fumes. Awaiting 3 more to have all cans updated
- Combustible material moved away from baseboard bannisters in hort office
- Reviewed musters points and created signage to mark the one in the Agronomy yard
- Awaiting fire extinguisher brackets (mounts) for several vehicles and our office
- Plan to pull Toros in forward-facing rather than backing in at the end of the day. This will prevent the toros from accidentally being left in reverse and employees jolting backwards when trying to pull out
- Employee with shoulder injury has returned to work full time
- Employee who travelled out of province chose to receive a COVID-19 test before returning to work. Test came back negative
- Fire suppression on golf course- teach employees to use QCs at access points in case of fire

#### **Course Marshal Updates:**

- Borrowing Golf for Kids tent to replace the tent that blew away in strong winds last month
- OHS sent out a Working Alone Procedure- Need confirmation that this has been received and implemented
- Have marshals received any radios for their members to communicate while out on the course?

#### **All Departments:**

- All departments are receiving OHS Meeting Minutes each month to print and display for employees
- Hort, Tennis and Marshals had their fire extinguishers updated July 15
- No one may park in front of the sprinkler system outside the agronomy building- a no-parking sign will be installed ASAP
- Departmental inspection will be completed in August

**Next Meeting: Wednesday, September 9, 2020**