

1. June 2023 meeting information

- a. Meeting – Email update only.
- b. Location -n/a
- c. Manager: Connie Rose
- d. Next meeting for the month of July 2023, will be held in person Wednesday August 2, 2023, 1:00 pm in the agronomy lunchroom.
- e. Summary sent in for June 2023 meeting.
 - a. Agronomy – Doug
 - b. Horticulture – Connie
 - c. Golf operations:
 1. Golf Shop – Jordan
 2. Golf Services –
 3. Course Marshals – Jordan
 - d. F & B On Course Service –
 - e. Tennis – Russ
 - f. BMAC –
 - g. Maintenance workshop -

2. June 2023 Department Updates

- a. Agronomy - Worker hit their head on fairway mower while getting into it, the mower was slowly moving due to the e brake not being activated. No medical attention or missed work. Worker was hit in cheek bone with pen, no medical attention or missed work.
- b. Horticulture - Worker injured finger due to a mower crushing it while unloading the mower from utility vehicle, no medical attention or missed work.
- c. Golf Operations:
 1. Pro Shop – nothing to report.
 2. Golf Services Update:
 3. Course Marshals Update – worker was hit on left side of body with golf ball, no medical attention or missed work.
- d. F & B Update:
 1. Members lounge
 2. On course beverage cart service
 3. Comfort 10 Mountain Course
 4. Comfort 11 Valley Course
 5. Lift Poolside Bar and Grill
 6. Lift Coffee and Juice bar
 7. Hub storage area
- e. Tennis Updates – nothing to report.
- f. BMAC -
- g. Maintenance workshop -

3. June 2023 Department inspections – F & B only department completed June 13, 2023

a. Agronomy –

b. Horticulture –

c. Golf operations:

1. Pro Shop – next scheduled inspection October 2023
2. Golf services – next scheduled inspection October 2023
3. Course marshals – next scheduled inspection October 2023

d. Food and beverage – complete safety training checklists.

1. Members lounge –

#1 basic first aid kit required.

2. On course beverage cart service –

#1. hearing protection for driving beverage cart, some workers find it loud when driving. Hearing protection provided in June – orange earmuffs.

#2. Safety concerns with black bears on course, air horns provided in June for two beverage carts.

#3. Mirrors need to be added to one of the beverage carts.

#4. Headlights on beverage carts need to be in working order.

#5 When applying the foot brake on the beverage cart please note that steering becomes more difficult.

#6 Employees need to be trained how to check engine oil.

#5. Parking safety concerns with beverage cart.

a) the current approved parking location behind the tennis area does not have overhead lights.

b) SWP 30b working alone procedure, sometimes the beverage cart workers are on shift later than any other departments, and there are concerns with employees walking alone and in the dark from the tennis area back up to the Clubhouse. The Tennis hours of operation are from 7:30 am to 9:00pm.

c) Grade / slope to the parking area behind tennis is steep, narrow and has loose gravel.

d) narrow parking behind tennis area, turning is difficult.

#6 Training is needed for the workers regarding beverage cart payload, which is the maximum amount of weight the beverage cart can carry safely.

#7 Please replace First aid kits in beverage carts if they are missing.

4. Comfort 10 Mountain Course –

#1 cleaning of BBQ during shift as required, and it's recommended to clean BBQ at end of shift. Andy to finalize operational details.

#2 Anti fatigue mat provided.

#3 Stool requested, due to standing in one location for extended periods of time.

5. Comfort 11 Valley Course –

#1 Fire extinguisher, fire blanket, air horn and level 1 first aid kit provided to the team. These items fit in to a labelled tote that needs to come in at end of shift.
#2 A camping type of water cooler was provided, along with hand soap and paper towel.

- 6. Lift Poolside Bar and Grill –
#1 anti-fatigue mats provided, and step stool provided in June.**
- 7. Lift Coffee and Juice bar –
#1 Anti fatigue mats requested and provided June 2023.
#2 Noise cover requested for blender. Andy to follow up.**
- 7. Hub storage area – nothing to follow up on.**

e. Tennis – next scheduled inspection October 2023

f. BMAC facility - next scheduled inspection October 2023

g. Maintenance workshop -

4. Follow up required due before April 1, 2023, meeting – open business

-Motorola radios. Concern has been brought to the OHS committee regarding radio communication. As a result of this concern, we need to know what departments have Motorola radios? How many Motorola radios per department AND what channels are scheduled on these radios. This was due April 1, 2023.