

1. June 2024 Meeting information

Meeting - In person

Location - Corporate office

Manager - Connie Rose

Next meeting – for the month of July will be held Tuesday August 13th 2024, meeting will be in person at 1:00 pm.

Attendance for the June 2024 meeting.

- a. Agronomy - Doug
- b. Horticulture - Sue, Connie
- c. Golf operations
 1. Pro Shop - Jordan
 2. Golf Services - Jordan
 3. Course Marshals - Jordan
- d. F & B - not in attendance
- e. Tennis - not in attendance
- f. BMAC - not in attendance
- g. Maintenance – not in attendance

2. June 2024 Department Updates

a. Agronomy –3 incident reports, 2 first aid record, 6a, EIRR, Form 7. Monthly summary submitted.

1. incident – e-brake failed hole 1 mtn, utility vehicle hit sign. Worker was not injured
2. incident – hydraulic line burst on worker, eye wash used clothes changed RTW
3. incident – worker mowing on hole 1 mtn had a full can of soda water thrown at them. Worker was not hit.

1. first aid – worker stung RTW

2. first aid record, 6a, EIRR, Form 7– back injury due to sink hole fairway 8, worker drove over it while mowing, sink hole repaired.

b. Horticulture – one incident report. Worker removed heavy planter out of utility vehicle strained right side of body on low back, leg and knee. RTW Monthly summary submitted.

c. Golf Operations - nothing to report for all three departments.

1. Pro Shop - Monthly summary submitted.
2. Golf Services - Monthly summary submitted.
3. Course Marshals - Monthly summary submitted.

d. F & B - summary not submitted.

1. Members lounge (TOW)
2. On course beverage cart service (MTN, Valley)
3. Comfort 10 Mountain Course
4. Comfort 11 Valley Course
5. Lift Coffee and Juice bar

6. Lift Pool Side Bar and Grill
7. Hub storage area
- e. Tennis Updates –summary not submitted.
- f. BMAC - summary not submitted.
- g. Maintenance workshop – summary not submitted.

3. June 2024 Department Inspections

- a. Agronomy –
- b. Horticulture -
- c. Golf Operations
 1. Pro Shop - nothing to report.
 2. Golf Services – nothing to report.
 3. Course Marshals – nothing to report.
- d. F & B
 1. Members lounge (TOW) – nothing to report.
 2. On course beverage cart service (Mountain and Valley) – Confirm all beverage carts have a basic first aid kit and an air horn, these are mandatory items. Follow upon these items is needed.
Reported black smoke coming out of the grey top beverage cart after numerous hill climbs. This cart has been taken off site, safety checked and returned.
 3. Comfort 10 Mountain Course – please confirm all workers know where first aid kits, fire blankets and fire extinguishers are located.
 4. Comfort 11 Valley Course – nothing to report.
 5. Lift Coffee and Juice bar – Closed while inspections were being completed.
 6. Lift Pool Side Bar and Grill - Water leaks inside kitchen prep area possibly from a pipe when outside sink is in use. This issue has been corrected when the plumber was on site. For the June inspection this area was closed.
 7. Hub storage area - Propane tank (2) inside space, can see in the window. Space was locked during time of inspections. The propane tanks are now being stored in the lock up mixed fuel cage at Agronomy.
- e. Tennis Updates - Hole in roof of outside storage space. This is being looked at.
- f. BMAC – nothing to report.
- g. Maintenance workshop - nothing to report.