

1. March 2023 meeting

- a. Meeting held in person Wednesday April 5, 2023.
- b. Location Agronomy lunchroom.
- c. Manager: Connie Rose
- d. Next meeting for the month of April 2023. Held in person Wednesday May 3, 2023.
1:00 pm in Agronomy lunchroom.
- e. Attendance for 2023 meeting.
 - Agronomy – not in attendance
 - Horticulture – Connie, Sue
 - Golf front end operations:
 - Golf Shop – not in attendance
 - Golf Services – not in attendance
 - Course Marshals – not in attendance
 - F & B On Course Service – not in attendance
 - Tennis – Fred
 - BMAC – not in attendance

2. Department Updates

- a. **Agronomy:** no update, monthly summary not submitted
- b. **Horticulture:** nothing to report, summary submitted.
- c. **Golf Shop:** no update, monthly summary not submitted
- d. **Golf Services Update:** no update, monthly summary not submitted
- e. **Course Marshals Update:** no update, monthly summary not submitted
- f. **F & B On Course Service Update:** no update, monthly summary not submitted
- g. **Tennis Updates:** nothing to report, monthly summary submitted.
- h. **BMAC:** no update, monthly summary not submitted

3. Department inspections

Pro shop – Next inspection May 2023.

Golf services – Next inspection April 2023.

Starters and marshals – Next inspection May 2023.

Food and beverage

- Members lounge – Next inspection March 2023. Follow up on installation of fire extinguisher. Completed – Scott Walker. Needs to be completed.
- Comfort station 10 mountain course – Next inspection April 2023.
- HUB storage area – Next inspection April 2023.
- On-course service - Next inspection April 2023.
- BMAC kitchen worker - Next inspection April 2023.

Agronomy – Next inspection April 2023.

Horticulture – Next inspection April 2023.

Tennis – Next inspection May 2023.

BMAC – Next inspection May 2023.

Maintenance workshop – Next inspection April 2023.

4. Follow up required before April 1, 2023, meeting

-Jordan to follow up on locating the fire extinguisher for golf services, coordinate with Scott Walker to install once found.

-Matt possibly adding Andy and Maddie from F & B to the 'course update' email list, so their team can be made aware of Agronomy cultural applications, weather updates and any other details Agronomy sends out.

-Horticulture checking and replacing hard hats if expired. Completed.

-All departments take inventory and report back to OHS committee April 5th, as to how many Motorola Radios are assigned to each department. In addition, we would like to know the channel assignment for each radio. Please ask if you need more explanation on this.

-All departments looking into the use of using uniforms as a way of identifying workers compared to guests and members. Standard Bear Mountain logo uniforms, consistency within each department.

-Agronomy updating all chainsaw safety hard hat kits. Matt please confirm if this is completed.

-Golf services is looking into the possibly of using earpieces for radio use.