

1. May 2022 meeting

- a. Start Time: 1:00 pm
- b. Location: Agronomy lunchroom
- c. Manager: Connie Rose
- d. Next Meeting for the month of June 2022: email updates only before July 6, 2022.

Attendance for May 2022 meeting:

Agronomy – Bill

Horticulture – Connie, Desiree

Golf front end operations:

- Golf Shop – Jordan did not attend, no update
- Golf Services – Jason did not attend, no update
- Course Marshals – Ken did not attend, no update.
- F & B On Course Service – Alexa did not attend, provided incident update. No update from required check list.

Tennis – Fred

BMAC – Elysia

2. Department Updates

- a. **Agronomy:** no hazard reports, no missed time or medical attention for May 2022.
 - One incident - Worker operating fairway unit, hydraulic line blew, pressure caused hydraulic oil to spray operators face. Due to his reaction the fairway unit slid 10' down into a bunker. Occupational health and safety team rinsed eyes and provided SDS information to worker. No missed work no medical attention required. Hose was repaired, all hydraulic hoses are being reviewed by mechanic. Worker was not wearing seat belt.
- b. **Horticulture:** no incident, no hazard reports, no EIR, no missed time or medical attention for May 2022.
 - One first aid record completed - Worker rolled their foot on a rock. Felt discomfort and visible discoloration.
 - Iced and elevated foot for the afternoon. No missed work and no medical attention.

Old business:

-Update : Flag stone is now with Scott.

c. Golf Shop: No update.

d. Golf Services Update: No update.

Old business: still open, no update.

e. Course Marshals Update: no update

f. F & B On Course Service Update: No update.

g. Tennis Updates: -No incident or hazard reports, first aid records or EIRR, no missed time or medical attention for May 2022.

New business:

Hole in TAG washroom building. Concern with cleaning up this rodent issue due to Hanta virus. This was dealt with.

Old Business: still open

-Concern with dark areas behind the vent unit of the bubble for staff.

-Gravel needed for back of tennis unused area, it was leveled out and needs topping up.

-Gravel for paths for fire exit remains an issue. Update this was brought up from the fire marshal as a deficiency.

h. BMAC: No incident or hazard reports, first aid records or EIRR, no missed time or medical attention for May 2022.

3. All Departments

- a. Department inspections completed; we are in the process of filling out the paperwork and will provide update for next meeting. Doug Waterman, Connie Rose.
- b. The Occupational Health and Safety committee agreed that the AED in the Westin Hotel should be used in the event of an emergency.
- c. Suggestion from Doug Waterman is use Tennis as a central location for first aid supplies.
- d. On course service carts need basic first aid kits.
- e. Agronomy first aid room – push to open door.
- f. First aid kit inspections – when using first aid supplies a first aid record must be completed.
- g. New staff training for BMAC – new staff know to make a first aid call on the Motorola radio between the hours of 5 am and 2 pm.
- h. Three levels of sunscreen provided in the agronomy building, reminder to wear a hat, sunscreen, and a SPF uniform shirt and stay hydrated.