

1. November 2023 Meeting information

- a. Meeting – in person
- b. Location – agronomy lunchroom
- c. Manager: Connie Rose
- d. Next meeting for the month of December 2023, in person.
- e. Attendance for the November 2023 meeting.
 - a. Agronomy – Doug
 - b. Horticulture – Sue, Connie
 - c. Golf operations:
 1. Golf Shop – not in attendance
 2. Golf Services – not in attendance
 3. Course Marshals – not in attendance
 - d. F & B On Course Service – not in attendance
 - e. Tennis – Fred
 - f. BMAC – Eve
 - g. Maintenance workshop – n/a

2. November 2023 Department Updates

- a. Agronomy – one first aid record - worker placed hand on a washer after grinding this item, workers hand resulted in a minor burn. Worker received first aid, no medical attention, no missed time, worker returned to work. Monthly summary submitted.
- b. Horticulture – nothing to report. Monthly summary submitted.
- c. Golf Operations:
 1. Pro Shop – Nothing to report. Monthly summary submitted.
 2. Golf Services Update: Nothing to report. Monthly summary submitted.
 3. Course Marshals Update – Nothing to report. Monthly summary submitted.
- d. F & B Update: monthly summary submitted.
 1. Members lounge
 2. On course beverage cart service
 3. Comfort 10 Mountain Course –hazard and incident reports completed due to incorrect lighting of BBQ. * there were no major injuries, workers hair was singed. No missed time and no medical attention.
 4. Comfort 11 Valley Course
 5. Lift Pool Side Bar and Grill
 6. Lift Coffee and Juice bar
 7. Hub storage area
- e. Tennis Updates – Nothing to report. Monthly summary submitted.
- f. BMAC - Nothing to report. Monthly summary submitted.
- g. Maintenance workshop – n/a

3. Follow up

4. Department inspections – high risk departments due in January 2024

1. Agronomy
2. Horticulture
3. Pro shop
4. Golf services
5. Course Marshals
6. F & B business
 - a. Members lounge and TOW
 - b. On course service Mountain and Valley course
 - c. Comfort 10 Mountain course
 - d. Comfort 10 Valley course
 - e. Hub storage area
 - f. Lift Coffee and Juice
 - g. Lift Poolside Bar
7. Tennis
8. BMAC
9. Maintenance