

1. October 2022 meeting

- a. Meeting held in person Wednesday November 2, 2022.
- b. Location: Agronomy lunchroom.
- c. Manager: Connie Rose
- d. Next meeting for the month of November 2022 held in person Wednesday December 7, 2022. 1:00 pm in Agronomy lunchroom.
- e. Updates for October 2022:
 - Agronomy – Bill, Doug
 - Horticulture – Connie, Sue
 - Golf front end operations:
 - Golf Shop – Jordan
 - Golf Services – Jason
 - Course Marshals – Jordan
 - F & B On Course Service – Andy
 - Tennis – Fred
 - BMAC – no attendance

2. Department Updates

- a. **Agronomy:** nothing to report, monthly summary submitted.
- b. **Horticulture:** One first aid record completed. Worker strained wrist trying to move mower. Three hazard reports filled out. #1 Hazzard identified at the Valley Starter; sand had covered rocks on the graded path causing unsafe work area with slipping. The area was renovated and made safe for workers. #2 Smoke in the air from a wildfire caused irritation for workers, scheduled breaks in a room with controlled ventilated air. #3 Primer and glue tipped over in irrigation van causing unsafe environment. Van was parked and ventilated. Monthly summary submitted.
- c. **Golf Shop:** Nothing to report. Monthly summary submitted.
- d. **Golf Services Update:** Request for fire extinguisher at top of cart ramp. Jason to follow up. Monthly summary submitted. Old business still open with golf bags very heavy. Jason to follow up.
- e. **Course Marshals Update:** Nothing to report. Monthly summary submitted.
- f. **F & B On Course Service Update:** Monthly summary not submitted. BMAC fire exit door being blocked in maintenance area, Andy to talk to Jody regarding moving items that are blocking the fire exit door. Stairs to the HUB back entrance were replaced. Stairs from eating area / patio at BMAC need to have rails installed. Concerns with Food and Beverage associate driving on the cart path from the BMAC patio to the members lounge during periods of icy conditions and snow events. Request for fire extinguisher in the members lounge. Andy to follow up on all items.
- g. **Tennis Updates:** Wondering if snow removal is now required in the emergency exits now that gravel has been placed. Monthly summary submitted.

Old Business: now closed – OHS committee evaluated the area and see there is no concern with dark areas, Concern with dark areas behind the vent unit of the bubble for staff. NOT A CONCERN any longer.

*-Gravel needed for back of tennis unused area, it was leveled out and needs topping up.
COMPETE*

h. BMAC: monthly summary not submitted, no one in attendance.

3.Department inspections completed October 2022.

Pro shop – Next inspection scheduled for May 2023.

Golf services – inspection found there is still open business with heavy golf bags. Some being stored on the top shelves, others on the lower shelves. Jason to follow up before next meeting. Request from the golf services to have a fire extinguisher mounted in the underground entrance. Jason to follow up. Next inspection scheduled December 2022. *Still open. Jason to follow up for next meeting.*

Starters and marshals – inspection found the first aid kits are being moved around and not being put back in the assigned locations. One is missing. Each starter shack needs a basic first aid kit that stays in the starter shack. There will need to be a second basic first aid kit in each starter shack that marshals take with them while on shift and then return. The OHS inspectors recommend labeling these kits to eliminate confusion. valley starter, valley marshals, mountain starter, mountain marshal. Jordan to follow up. Next inspection scheduled December 2022.

Food and beverage –

- Members lounge – inspection found there were no safety issues.
- Comfort station 10 mountain course – no issues.
- HUB storage area – now complete OHS inspection required. December 2022.
- Unable to talk to an on-course service worker this inspection.
- Unable to talk to BMAC kitchen worker this inspection.

Next inspection scheduled December 2022.

Agronomy – inspection found there are no safety issues. Next inspection December 2022.

Horticulture – no issues. December 2022.

Tennis – No issues. Next inspection May 2023.

BMAC – inspections found there are no safety issues. Next inspection scheduled for May 2023.

Maintenance workshop – inspection found there are no safety issues. Next inspection scheduled March 2023.