

## **1. September 2022 meeting**

- a. Email updates only, no in person meeting.
- b. Location: n/a
- c. Manager: Connie Rose
- d. Next meeting for the month of October 2022 held in person Wednesday November 2, 2022, 1:00 pm in Agronomy lunchroom.
- e. Updates for September 2022:
  - Agronomy – Bill
  - Horticulture – Connie
  - Golf front end operations:
    - Golf Shop – Jordan
    - Golf Services – Jason
    - Course Marshals – Jordan
    - F & B On Course Service – Andy
  - Tennis – Russ
  - BMAC – Kirsten

## **2. Department Updates**

- a. **Agronomy:** Nothing to report, monthly summary submitted.
- b. **Horticulture:** One incident report completed. Worker walked into tools that are held in place to a service vehicle that extend beyond the length of the service vehicle. The tools were marked with caution tape to avoid this occurring again. One hazard report filled out for the path from BMAC to Westin Hotel, 4 square tiles are chipped and or missing. Scott Walker is aware and will replace. Monthly summary submitted.
- c. **Golf Shop:** Nothing to report.
- d. **Golf Services Update:** Nothing to report, monthly summary submitted. Old business still open with golf bags very heavy.
- e. **Course Marshals Update:** A complete set of paperwork completed and submitted. A worker slipped on the bridge deck behind comfort 10 Mountain course, broke a rib and cut their face. Missed time past date of injury, medical attention needed, and will need to return to work on light duties. Monthly summary submitted.
- f. **F & B On Course Service Update:** Nothing to report.
- g. **Tennis Updates:** Nothing to report  
*Old Business: still open*  
*-Concern with dark areas behind the vent unit of the bubble for staff.*  
*-Gravel needed for back of tennis unused area, it was leveled out and needs topping up.*
- h. **BMAC:** Nothing to report.

### **3.Department inspections completed September 29, 2022.**

Pro shop – inspection completed, and no safety issues were found. Next inspection scheduled for May 2023.

Golf services – inspection found there is still open business with heavy golf bags. Some being stored on the top shelves, others on the lower shelves. Jason to follow up before next meeting. Request from the golf services to have a fire extinguisher mounted in the underground entrance. Jason to follow up before October 13, 2022. Next inspection scheduled October 2022.

Starters and marshals – inspection found the first aid kits are being moved around and not being put back in the assigned locations. One is now missing. Each stater shack always needs a basic first aid kit that stays in the starter shack. There will need to be a second basic first aid kit in each starter shack that marshals take with them while on shift and then return. The OHS inspectors recommend labeling these kits to eliminate confusion. valley starter, valley marshals, mountain starter, mountain marshal. Jordan to follow up. Next inspection scheduled October 2022.

#### Food and beverage –

- Members lounge – inspection found there were no safety issues.
- Comfort station 10 mountain course – BBQ fire blanket missing, Andy to follow up on its location before October 13, 2022.
- HUB storage area is under construction – OHS inspectors recommend a storage shelf in the middle of the room as well as a step ladder and step stool.
- Unable to talk to an on-course service worker this inspection.
- Unable to talk to BMAC kitchen worker this inspection.

Next inspection scheduled October 2022.

Agronomy – inspection found there are no safety issues. Next inspection October 2022.

Horticulture – inspection found excessive amounts of paper in office. Shredding required, replace light bulb above office door. Connie to follow up on both issues. Next inspection October 2022.

Tennis – inspection found no safety issues – open business from previous monthly meetings. Russ to follow up before next meeting on open business. Next inspection scheduled for October 2022.

BMAC – inspections found there are no safety issues. Next inspection scheduled for October 2022.

Maintenance workshop – inspection found there are no safety issues. Next inspection scheduled November 2022.